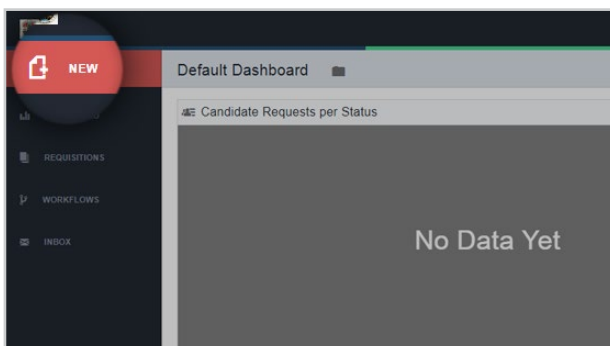


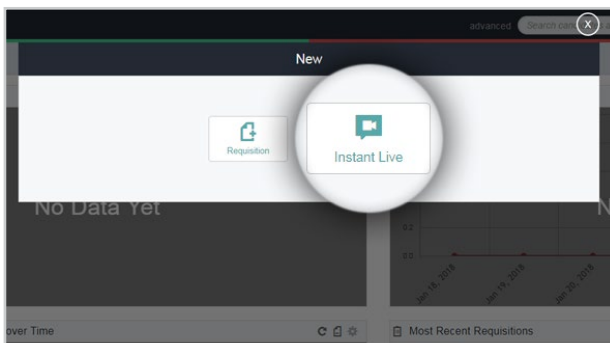
INSTANT LIVE LINK GUIDE

This guide will cover the process of configuring an Instant Live Link in your RIVS platform. Instant Live Links allow you to copy a new or existing 2-Way Live Interview link, which you can use to instantly join a live interview.

Creating A New Instant Live Link

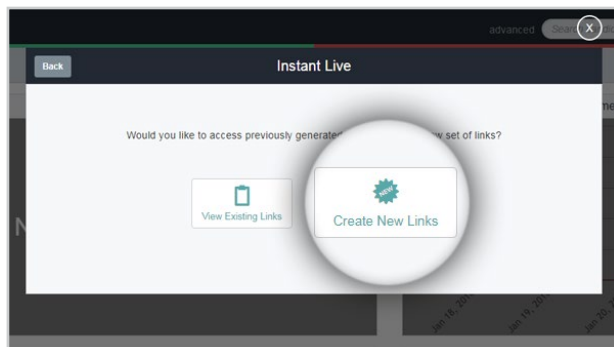


1 From your RIVS Dashboard click the New button.

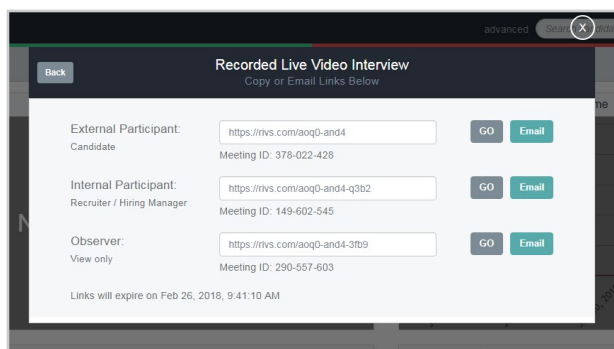


2 Select the Instant Live option.

INSTANT LIVE LINK GUIDE



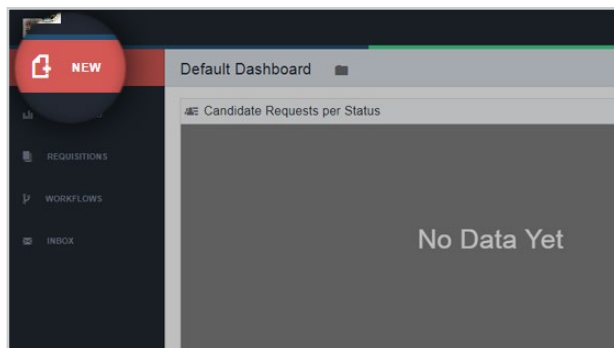
3 Click the Create New Links button.



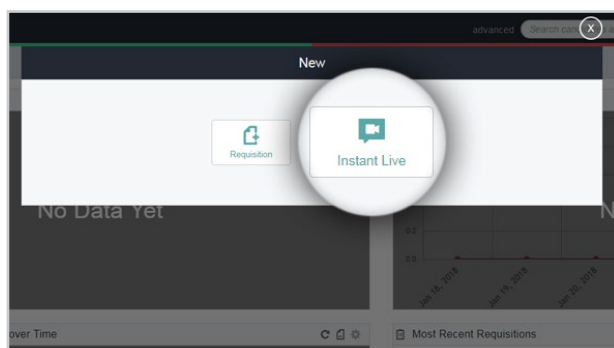
4 From this page you'll have three options:

- Copy the Live Link to in order to manually send the link to a Candidate, Reviewer, or Observer.
- Click the Email button to send the Live Link via email.
- Click the Go button to start the interview.

Copying An Existing Instant Live Link

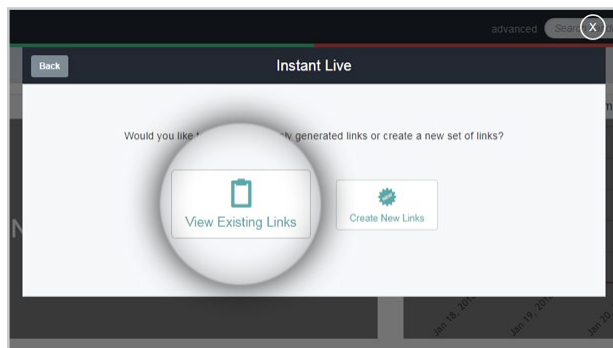


1 From your RIVS Dashboard click the New button.

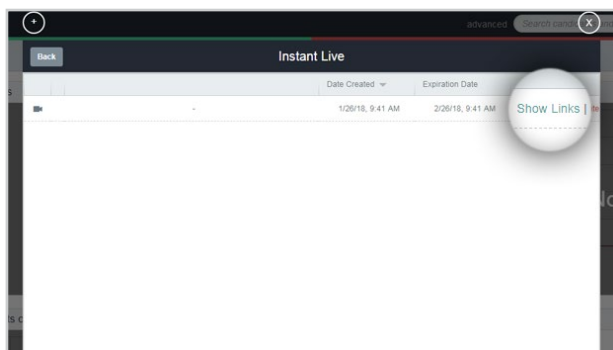


2 Select the Instant Live option.

INSTANT LIVE LINK GUIDE

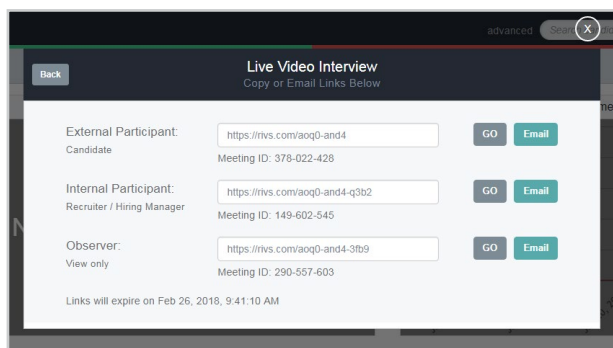


3 Click the View Existing Links button.



4 Select Show Links to view the available links associated with each interview.

*Click the Delete button to close and delete interviews.



5 From this page you'll have three options:

- Copy the Live Link to in order to manually send the link to a Candidate, Reviewer, or Observer.
- Click the Email button to send the Live Link via email.
- Click the Go button to start the interview.